



# Costa Mesa Sanitary District

... an Independent Special District



## AGENDA

**Arlene Schafer**  
President

**Greg Woodside**  
Vice President

**Jim Ferryman**  
Secretary

**Art Perry**  
Director

**Dan Worthington**  
Director

**Public Comments.** Any member of the public may address the Board. Speakers on agenda items should identify themselves to the Clerk before the meeting so that their input can be provided at the time the item is considered. Speakers on non-agenda items will be heard under Public Comments. Pursuant to State law, the Board may not discuss or take action on non-agenda items except under special circumstances. Speakers must limit their remarks to three minutes or as decided upon by the Presiding Officer. The Presiding Officer reserves the right to declare any speaker out of order.

**In compliance with ADA,** contact Joan Revak, (714) 754-5087, 48 hours prior to meeting if assistance is needed (28 CFR 35.102.35.104 ADA Title II).

## Regular Meeting – Thursday, August 12, 2004

### **RECOMMENDED ACTION**

- I. CALL TO ORDER –6:00 p.m. – Neighborhood Community Center  
1845 Park Avenue, Costa Mesa**
- II. PLEDGE OF ALLEGIANCE – Director Perry**
- III. INVOCATION – Director Woodside**
- IV. ROLL CALL**
- V. CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes on the motion, unless members of the Board request specific items to be removed from the Consent Calendar for discussion, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.

### **Reports**

### **Minute Approval**

1. Recycling Committee – July 13, 2004
2. Regular Meeting – July 14, 2004
3. Special Meeting – July 26, 2004

**RECOMMENDED  
ACTION**

**Manager's Reports**

- |   |                  |
|---|------------------|
| 4. Refunds  | Approve          |
| 5. Occupancy Report and payment to Costa Mesa Disposal – July 2004      | Approve          |
| 6. Monthly Spill Report to Regional Water Quality Control Board (RWQCB) | Receive and File |

**Engineer's Reports**

- |                          |                  |
|--------------------------|------------------|
| 7. Project Status Report | Receive and File |
|--------------------------|------------------|

**Treasurer's Reports**

- |  |                  |
|--|------------------|
| 8. Financial Report as of July 31, 2004  | Accept Report    |
| 9. Treasurer's Report as of July 31, 2004  | Receive and File |
| 10. Warrant Register for August 2004 in the amount of \$629,203.43                   | Ratify Payments  |
| 11. Directors' Compensation and Reimbursement of Expenses for the Month of July 2004 | Ratify Expenses  |

-----END OF CONSENT CALENDAR-----

**VI. PUBLIC HEARING - CONSIDERATION OF ANNUAL TRASH COLLECTION CHARGES TO BE COLLECTED WITH THE GENERAL TAXES**

- A. Presentation of Report
- B. Open Public Hearing
- C. Close Public Hearing
- D. Determination Regarding Protests
- E. Adopt Resolution No. 2005-694 Confirming and Adopting the Report and Direct Clerk to File with County Auditor

**VII. PUBLIC HEARING - CONSIDERATION OF ANNUAL LIQUID WASTE CHARGES TO BE COLLECTED WITH THE GENERAL TAXES**

- A. Presentation of Report
- B. Open Public Hearing

**RECOMMENDED  
ACTION**

- C. Close Public Hearing
- D. Determination Regarding Protests
- E. Adopt Resolution No. 2005-695 Confirming and Adopting the Report and Direct Clerk to File with County Auditor

**VIII. WRITTEN COMMUNICATIONS**

**IX. PUBLIC COMMENTS**

**X. MANAGER'S REPORTS**

- A. Anti-Scavenging and Screening of Trash Containers Enforcement Reports Consider
- B. CMSD Strategic Plan
  - 1. Year 2003/2004 Action Items Receive and File
  - 2. Separation of District from City
    - a. Second Draft of City of Costa Mesa/CMSD Agreement Consider
    - b. Tenant Improvements Update
      - 1) Change Orders to Cirks Construcion Contract Ratify
      - 2) Lawn Care Agreement Approve Agreement
  - 3. Moving Company Agreement Consider
  - 4. Headquarters Security Agreement Consider
  - 5. Centsible Tile Agreement Ratify
  - 6. Carpeting Agreement Ratify
- C. Recycling Reports
  - 1. Waste Diversion Report – July 2004 Receive and File
- D. Contract Payment to CR Transfer for recycling services and disposal
  - 1. Payment for July 2004 Services Approve Subject to Verification of Diversion Report by Staff

**RECOMMENDED  
ACTION**

E. Costa Mesa Disposal Request for Fully-Automated Service and Presentation of Master Plan

1. Ad Hoc Committee Meeting – July 27, 2004

Update & Consider  
Special Board Meeting

2. City Council Meeting – August 2, 2004

Consider

F. Recycling Committee –Tuesday, August 10, 2004 – 9:00 a.m., CR-1A (Directors Worthington and Perry)

1. Strategic Planning 2003-2004 - Public Outreach – Classroom Recycling Projects

Update on Schedule

2. Large Item Collection Program

Accept Report

3. Falcon Water-free Fixtures

Consider

4. Mini-Telephone Book Program (Yellow Pages)

Accept Report

5. Variable Rate Structure for Trash Collection Program

UCI Intern Final Report

6. Battery Recycling Update

UCI Intern Final Report

**XI. ENGINEER'S REPORTS**

A. Waste Discharge Requirements (WDR)

1. General Update

Verbal Report from  
Manager and Attorney

B. OCSD Cooperative Projects Grant Program

Update on Application

**XII. TREASURER'S REPORTS**

A. Resolution No. 2005-696 Adopting a Budget for the Fiscal Year 2004-05

Adopt Resolution

**XIII. ATTORNEY'S REPORTS**

A. Resolution No. 2005-692 – Ordering that Publication of Ordinance No. 46 Memorializing the District's Compliance with the Regional Water Quality Control Board's Waste Discharge Order Has Occurred

Adopt Resolution

B. Resolution No. 2005-693 – Ordering that Publication of Ordinance No. 47 Establishing Procedures for Payments Has Occurred

Adopt Resolution

C. Service Agreement for Collection of Household Hazardous Waste with Curbside, Inc.

Approve Agreement

**RECOMMENDED  
ACTION**

- D. Update on Conflict of Interest Laws, Government Code 84308

Accept Report

**XIV. LOCAL MEETINGS**

- A. Orange County Sanitation District (OCSD)

1. Regular Meeting – July 21, 2004 (Director Ferryman)

Accept Report

- B. Independent Special Districts of Orange County (ISDOC)

Accept Report

- C. Local Agency Formation Commission (LAFCO)

Consider

- D. California Special Districts Association (CSDA)

1. Special District Public Education Program

Consider Contribution

- E. California Association of Sanitation Agencies 2005 Annual Conference  
Monterey – August 4-7, 2004 (Directors Schafer, Perry & Worthington)

Accept Report

**XV. OLD BUSINESS**

**XVI. NEW BUSINESS**

**XVII. ORAL COMMUNICATIONS AND DIRECTOR COMMENTS**

**XVIII. ADJOURNMENT**